

Dee Valley Community Partnership Action Plan

Objective 1 - Community Development /Employment

Outcome Targets:

- To increase opportunities for local people
- To encourage local people to take an active role in the social and economic life of the community
- To improve the self esteem and basic skills of people in the community
- To expand social contacts and local networks

Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority Rating (1=high, 3=low)
			Anticipated	Completed	
Establish memorandum & Articles <ul style="list-style-type: none"> ➤ Draw up draft Memorandums and Articles of Association ➤ Present draft documents to DVCP board ➤ Liase with WCBC legal dept and CPC consultancy for legal interpretation. ➤ Present final Memorandum and Articles to board for consideration and signatures of inaugural board members. 	CEC Staff / DVCP Board	<ul style="list-style-type: none"> ➤ Memorandum & Articles of Association Accepted and Signed 	June 04	6 April 04	√
Set up board <ul style="list-style-type: none"> ➤ Hold final JCSSG meeting for closure on 2003-2004 accounts. ➤ Establish Inaugural Board of 6 ➤ Appoint Chair & Company Secretary ➤ Develop Board Induction Pack ➤ Extend Board Membership (to 8 and then 12) 	CEC Staff / DVCP Board	<ul style="list-style-type: none"> ➤ final accounts accepted & JCSSG dissolved ➤ DVCP Board of 6 established ➤ Appoint Chair & Company Secretary 04/05 ➤ Appoint Chair & Company Secretary 05/06 ➤ Board Induction Packs distributed ➤ Packs distributed to new board members ➤ Membership extended to 8 ➤ Membership extended to 12 	June 04 June 04 June 04 Oct 05 April 04 June 2005 March 05 Aug 05	22 July 04 8 March 04 6 April 04 Aug 05 16 July 04 June 2005 not achieved June 2005	√ √ √ √ √ √ X √
Register Company <ul style="list-style-type: none"> ➤ Register DVCP as Company Ltd by Guarantee with Companies House 	CEC Staff	<ul style="list-style-type: none"> ➤ Registered as a Company Ltd by Guarantee (Co No.5146249) 	4 June 04	4 June 04	√

Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipate d	Complete d	
Establish advisory group <ul style="list-style-type: none"> ➤ Identify key members e.g. Local members, Community Council Reps, Police, Voluntary / Community Groups/ Previous JCSSG members ➤ Establish regular board /advisory group meeting dates 	CEC Staff/Board	Membership of Advisory Group Established First Meeting Attended 1 further meeting for 2004/5 (Board decision to postpone until April 05) 4 meetings arranged for 2005/6	Oct/Nov 04 Nov 04 April 05 March 06	Nov 04 4 Nov 04 28 April 05	✓ ✓ ✓ ✓
Strategy, Action Plan, & Timetable Identify key aims and objectives for DVCP from DVCP Strategy and Action Plan 2004-2007 <ul style="list-style-type: none"> ➤ Summarise action and timetable over three year period ➤ Organise and agree with board short term programmes of action (e.g. 2-6 months) ➤ Agree finalised actions with board and submit to WCBC highlighting elements requiring SLA support ➤ Develop an improved and effective monitoring and evaluation system. 	CEC Staff / DVCP Board / WCBC Tim Hodkinson	<ul style="list-style-type: none"> ➤ DVCP approved Strategy & Action Plan ➤ WCBC signed up to Strategy & Action Plan ➤ Detailed Action Plan & Timetable established and agreed by Board ➤ Detailed Action Plan & Timetable submitted to WCBC ➤ Work being undertaken to establish systems ➤ Accountancy, and Insurance costs £4,450 ➤ Purchase, Training and implementation of Sage Accountancy Software 	Nov 04 July 04 Dec 04 Jan 2005 March 2005 April 06	8 March 04 20 July 04 Dec 04 Dec 04 April 05 June 05	✓ ✓ ✓ ✓ ✓
Run board training events <ul style="list-style-type: none"> ➤ Training to be provided on an ongoing basis for the Board, particularly as membership increases ➤ Liase with consultants / training providers to deliver bespoke training 	CEC Staff/ DVCP Board A Evans/ WDA NEWI/ WEA/ Wales Co-op/Yale (See Obj 4 budget allocation)	<ul style="list-style-type: none"> ➤ First training event - Role and Responsibilities of Board members. ➤ DTA Conference / Networking Event ➤ Familiarisation visits with Development Trusts ➤ CPC Consultants facilitate Board and Staff communication / working relationships (Board of 12) ➤ Capacity Building courses delivered (CRNCA taken up "NEWI – easy ways to learning" course using ESF) 	July 04 Sept 04 Oct 04 March 06 Oct/Nov 04	16 July 04 12-13 Sept Oct 04 May 06 Jan 05	✓ ✓ ✓ ✓ ✓

Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Completed	
Completes DVCP SLA with WCBC <ul style="list-style-type: none"> ➤ Executive Board of WCBC approval ➤ Finalise key activities annually where SLA supports DVCP action plan. ➤ Small DVCP grant application to be established ➤ Set targets and outcomes 	CEC Staff / DVCP Board / WCBC - Economic Dev. SLA Budget = £91,315 (£3,200)	<ul style="list-style-type: none"> ➤ WCBC Executive Board Approval to continue funding via SLA's (for next 3yrs) ➤ SLA under-spend 2004/5 carried forward to 05/06. ➤ Monitoring & Audited Accounts to close off 04/5 SLA ➤ SLA for 2005/6 signed by all parties ➤ Monitoring & Audited Accounts to close off 05/6 SLA ➤ SLA for 2006/7 signed by both parties ➤ Monitoring & Audited Accounts to close off 06/7 SLA 	20 July 04 Nov 04 July 05 June 05 July 06 April 06 July 07	20 July 04 March 2005 July 05 August 05 June 06 May 06	✓ ✓ ✓ ✓ ✓ ✓ 2
Develop and Deliver a marketing / publicity strategy for Dee Valley Community Partnership <ul style="list-style-type: none"> ➤ Establish Marketing and Publicity strategy for 2004-7 ➤ Develop & Design Marketing and Publicity Material for DVCP ➤ Initiate appropriate signage for CEC and Community Bus to raise awareness of DVCP and its activities. ➤ Design and commission a dedicated trade-stand for events and exhibitions. ➤ Create a DVCP promotional leaflet that targets community groups and individuals. ➤ Commission Community Video ➤ Deliver community event(s) to raise awareness of DVCP and its aims and objectives. 	CEC Staff / Board £15,400 (2004/5 SLA) £2,000 – Huw Griffiths £5,700 -05/06 £2,000 – Fern Oxley (£965 06/07) £5,000 06/7 £291.40 06/7	<ul style="list-style-type: none"> ➤ DVCP Marketing & Publicity Strategy agreed (£15,400 set aside for whole project see details below) ➤ DVCP Identity agreed (logo) ➤ Re-branding completed (Community Enterprise Centre & Bus) ➤ DVCP exhibition Trade-stand produced ➤ Publicity Material printed (leaflets, brochures) ➤ 1 Event (awareness raising) delivered ➤ Community Video (£8,130) ➤ Student Placement Appointed ➤ 4 Extra Marketing publicity events (including Xmas event) ➤ Student Placement Appointed (Fern Oxley) ➤ Establish Community Events sub-group ➤ Events Budget (£5,000) ➤ Marketing Budget (£291.40) 	Sept 2004 Nov 2004 March 2005 Dec 2004 March 2005 March 05 March 06 October 05 April 06 Sept 05 Sept 06 March 07	January 05 Nov 2004 April 05 Dec 04 May 05 Dec 05 October 05 2006/07	✓ ✓ ✓ ✓ ✓ ✓ 2 1 ✓ 1 1
Encourage and develop broader board membership) Develop & Expand broader DVCP membership from within the Plas Madoc & Cefn Ward Areas Identify any issues or sections of community under-represented or overlooked	CEC / Board	<ul style="list-style-type: none"> ➤ Membership increased to 60 (42 members) ➤ Membership increased to 90 ➤ Membership increased to 120 	March 2006 March 2007 March 2008	March 2006	X 1 1

Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)		
			Anticipated	Completed			
Board annual review ➤ Develop and create effective monitoring and evaluation systems that give quality information for quarterly and annual reviews. ➤ Establish dates for reviews and notify DVCP members	CEC Staff / DVCP Board <i>(£1500 for systems from 05/6 SLA)</i>	Improved monitoring & evaluation systems developed Review timetable agreed	March 2005	April 05	✓		
			Sept 2004	Sept 2004	✓		
DVCP annual report and AGM ➤ In line with Mems. & Arts complete first annual report for AGM ➤ Circulate to members the annual report and seek nominations for new board	CEC Staff / DVCP Board	First Annual Report accepted & AGM completed (Directors & members increased) Second AGM completed (12 Directors and membership increased)	Nov 05	16/11/05	✓		
			Nov 06				
			April 2006	5/04/06	✓		
Tapering of council secondments, reducing reliance on WCBC funding Consultation with members of staff and board Draft programme of gradual reduction and estimated time scale (with core functions being replaced last) Establish structure for trust employees congruous with council seconded staff	CEC Staff / DVCP Board	➤ Programme & timescales of tapering secondments agreed by Board and Staff <i>(2 staff posts to WCBC = £31,660)</i> ➤ Structure for DVCP employee's agreed <i>(Helen Springer appointed HR Director)</i>	May 06	April 06	✓		
			March 06	April 06	✓		
Community Partnership Small Grants Scheme DVCP to run a small grant scheme supporting local community/voluntary groups	CEC Staff/ DVCP Board £10,000 from 2004/05 SLA 2005/06 SLA 2006/07 SLA	4 Community Groups Supported (£10,000 set aside for above) - £2,488 paid 10 community groups supported - £10,000 set aside <i>(10 supported = £7,448)</i> Review & Evaluate success to determine future of small grant scheme <i>(£10,000 set for 2006/07)</i> Review & Evaluate 2006/07 success	March 2004	April 05	✓		
			March 2005	April 06	✓		
			March 2006	June06	✓		
			April 2007		✓ 2		
SLA Funding for new/existing groups & associations Agree budget (capital/revenue), process of application, scoring/assessment criteria for future SLA funding	DVCP Board / CEC Staff / Com Ass	Process established and agreed (Business Plan & Matrix) Bidding round completed	February 2005	February 05	✓		
			2004/05	CRNCA: £20,540.00 (£5,740 – objective 1)	March 04	March 04	✓
				ACA: £13,889.00 (£2,600 – objective 1)	March 04	March 04	✓
				PMT&R £3,215	Dec 04	Dec 04	✓
				PMCF: £4,470.00	Sept 04	Sept 04	✓
2005/06	CRNCA: £20,540.00 <i>(5,740 – objective 1)</i>	March 05	May 05	✓			
	ACA: £13,889.00 <i>(2,600 – objective 1)</i>	March 05	May 05	✓			
2006/07	SLA 2005/06 review to be completed <i>Allocation 06/07 – CRNCA: £7,664.56 (£7,664.56 – Obj 1)</i>	Dec 05 Feb 06	Jan 06 Apr 06	✓ ✓			

For meeting 05/04/06

		ACA: £8,307.00 (£2,904.00 – Objective 1)			
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Dee Valley Community Partnership					
Objective 2 - Community Services					
Outcome Targets:					
<ul style="list-style-type: none"> To reduce anti-social behaviour, isolation and disadvantage To improve local amenities, social education and access to information 					
Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Completed	
Improving community information Aim to increase frequency of present community newsletter – from quarterly to 6/8 per year in order to increase impact on community Aim to increase its contents on local events, activities and groups Take steps to involve volunteers in the participation and distribution of community newsletter Works with other community groups incl. Plas Madoc Communities First to explore other opportunities for improving distribution of community information – e.g. via leaflets, posters, notice boards inside & outside community buildings, press release to media See also – publicity strategy (pg.3)	CEC Staff / Board & Community ESF Capacity Building SLA £3,600 £4,020 06/07	Issue 5 Community Newsletters 2004/5			√
		Issue min of 6 Community Newsletters 2005/6 (ESF support to May 2005, £2,020 – Committed from 05/06 SLA)	April 2006	March 2006	√
		Issue min of 6 Community Newsletters 2006/7	April 2007		1
			March 2007		1
Explore methods of recruiting and training volunteers Engage with Wrexham volunteer bureau to establish protocols, secure materials and learn best practice for boosting & supporting voluntary activity locally Research, organise and set up recruitment system tool kit to support community groups and volunteers. Create access to training in volunteer management for relevant staff Identify volunteering opportunities within the development trust itself and in other local community groups Promote volunteering to those completing training, in particular; Informing trainees directly of relevant voluntary opportunities; and involving trainees in planning and/or gravitating towards new community enterprise projects where they can apply their skills.	CEC Staff / DVCP Board Yale / NEWI/ AVOW	Volunteer Tool Kit for community groups and volunteers developed	Sept 06	May 06	1
		Volunteer Management Training provided for staff	Sept 06		1
		Register of volunteering opportunities prepared	March 06	May 06	√
		15 successful volunteer placements	March 07		1

Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Completed	
<p>Establish DVCP's identity as an arbitrary body within the local community</p> <p>Working in partnership and with the confidence of the community the Trust will act as a lobbying organisation</p> <p>The DVCP will establish strong positive working relationships with external organisations eg. WCBC, WDA, ELWA, DTA, WAG etc.</p> <p>Within the DVCP establish a funding/grant database and support for local community groups</p> <p>Provide a link to the community as a key partner within the Cefn Commercial Regeneration Strategy</p>	<p>DVCP Board / CEC Staff</p> <p>J4B / Other funding sources</p>	<p>AVOW / WCBC Social Economy team established Funding / Grant database. DVCP will have access and will promote.</p>	March 06	March 06	✓
		<p>12 community groups 2004/2005</p>	March 2004	April 2005	✓
		<p>10 community groups assisted in 2005/06 (13 assisted – see SLA/ Small Grants)</p> <p>10 community groups assisted in 2006/07</p>	March 05	April 2006	✓
<p>Networking and Service Co-ordination</p> <p>Set up a forum to carry out broad-based review of needs of the Children and Young People in Cefn and Plas Madoc (to include - gaps in provision, way community organisations respond, effectiveness of resources available and additional resource need)</p> <p>Set up a forum for older people and disabled – to identify in more detail the needs of the increasing elderly population, and develop services accordingly</p> <p>Set up a Community Transport working group (perhaps linked to forum for older population)</p> <p>➤ Continuing to look at the provision of grants through revised service level agreement monitoring / evaluation systems for:</p> <ul style="list-style-type: none"> - Cefn Rhosymedre & Newbridge Community Association - Acrefair Community Association <p>(to maintain their facilities & exploring with them other ways of enhancing their services)</p> <ul style="list-style-type: none"> - To engage with new groups who contribute to the health & well-being of youth and elderly 	<p>CEC Staff / DVCP Board & Members / Community Associations / PMCFL / Youth Service / Schools / Careers Wales / AVOW / WCBC Social Services /</p>	<p>Children & Young Persons Forum Established (To be facilitated by Youth Service)</p>	2005/6		1
		<p>Older & Disabled Persons Forum Established</p>	2005/6		1
		<p>Community Transport Working Group Established</p>	2005/6		1
		<p>3 Reviews completed (Children & Young Persons, Elderly & Disabled, Community Transport)</p>	2007		1
		<p>CRNCA = Youth Project -£14,000 Elderly project - £800</p>	April 04	March 05	✓
		<p>ACA = Youth - £6,708 Elderly/cleaner/caretaker project - £4,581</p>	April 04	March 05	✓
		<p>CRNCA = Youth project - £13,000 (£8,166.67 paid) Elderly project-£800</p>	April 05	March 06	✓
		<p>ACA = Youth -£6,708– Elderly/cleaner/caretaker project- £4,581</p>	April 05	March 06	✓
		<p>ACA = £5,403 (Youth/Senior Provision)</p>	April 06		

Action	Allocation (partners / funding)	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Completed	
<p>Services for Children And Young People Subject to findings of Services for Children & Young Persons Forum...</p> <ul style="list-style-type: none"> ➤ Develop an Action Plan for the forum from findings of review ➤ Encourage providers of youth facilities to extend activities to wider range of users incl. Hard to reach and older teenagers ➤ Fostering development of homework clubs/after-school clubs that are supported by individual head-teachers ➤ Exploring options for unaccredited learning opportunities for 16 &17 year olds ➤ Exploring the possibility, as opportunity arises, for evening drop-in for young people in the Community Café ➤ Assisting sports clubs such as Maelor Amateur Boxing Club & Cefn Druids FC which provide facilities for children & young people in efforts to join to local networks and improve facilities (<i>see small Community Partnership Grant Scheme</i>) ➤ Consider the provision of capital support for mobile skate board park for the strategy area 	<p>CEC Staff / DVCP Board & Members / PMCFL / Community Associations / Wrexham Homework Club / WCBC (Local Schools & Education / Youth Service) / Local Sports Groups</p>	<p>Action Plan developed Generate revenue for asset-base (£250 pa for Enterprise Centre from homework clubs) 25 homework club sessions PA Service terminated due to lack of numbers (average attendees = 3 per session)</p> <p>additional services / drop-in provision Establish 3 venues for delivery of skate board activities (1 x Weekly activities delivered at Plas Madoc Leisure Centre only, due to Insurance difficulties SLA now drawn up between PMCF, DVCP and WCBC) Will extend to 3 sessions in summer utilising MUGA at Plas Madoc Leisure Centre. (Local groups supported and regularly access DVCP support services)</p>	<p>January 2006</p> <p>March 2005</p> <p>March 2006</p> <p>March 2005</p> <p>March 2006</p>	<p>22 Homework sessions delivered to 11th Feb 05.</p> <p>April 2006</p>	<p>1</p> <p>X</p> <p>X</p>

Action	Allocation	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Completed	
<p>Services for Elderly and Disabled</p> <p>Consider findings of the forum for elderly and disabled and translate into actions which meet the gaps in provision</p> <p>Consider findings of community transport working group and translate into actions which meet the gaps in provision</p> <p>Take steps to improve publicity for services for older people (through enhanced community newspaper) and encourage community organisations to locate and make contact with more potential users</p>	<p>CEC Staff / DVCP Board & Members / PMCFL / Community Associations / WCBC Social Services / AVOW</p>	<p>Action Plan developed</p> <p>Relevant Services Publicised</p> <p>Improvement to services (as identified in the Action Plan)</p>	<p>2006/7</p> <p>2006/7</p> <p>2006/7</p>		<p>1</p> <p>1</p> <p>1</p>
<p>DVCP to identify & support the community in an attempt to preserve important services under threat of closure</p> <p>Monitor any further loss of services (e.g. Acrefair Post Office) and explore options for replacing them commercially or with community enterprise ventures</p>	<p>CEC Staff / DVCP Board & Members</p>	<p>See Objective 5 Property Procurement / Development</p>			

For meeting 05/04/06

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Action	Allocation (partners / funding)	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Actual	
<p>Removal of derelict sites throughout area Identify prominent sites, consult groups, orgs. or individuals involved Explore possibilities of partnership or sponsorship in order to maximises funds and impact on the environment and create more civic pride</p>	CEC Staff / DVCP Board / relevant partners eg. WCBC, PMCFL etc.	1 site 05/06 2 site 06/07	March 2006 March 2007	April 06	√ 2
<p>Improve appearance of high profile sites (Incl. local factories, Cefn Druids FC ground) Identify sites suitable for demolition, consult necessary bodies/individuals Explore options, preservation initiatives, funding & community input</p>	CEC Staff / DVCP Board / relevant partners	2 site improved 05/06 (Rhosymedre football pitch, River Dee – via Small Grants to Cefn Utd, Maelor Angling Club) 2 site improved 06/07	March 2006 March 2007	August 2005	√ 2
<p>DVCP to support implementation of the Cefn Commercial Regeneration Strategy * See Property Procurement/ Development for actions</p>	Paul Blackburn, Janine Beggan, Jonathon Evans, DVCP Board & CEC Staff				
<p>DVCP as a key community partner spearhead environmental improvements that identify with community needs. ➤ Consider the setting up of an environmental group, engaging children, young people, elderly and disabled, and concerned residents – leading to improvement in environment, in which they live and work. * See Community Services section as same outputs have positive effect on local environment and its services</p>	DVCP Board / CEC Staff WCBC / Community Council / Local Action Groups / Community Associations / local Schools / PMCFL	Environmental Group established	July 2006		2

Dee Valley Community Partnership					
Objective 4 - Jobs, Education and Training					
Outcome Targets:					
<ul style="list-style-type: none"> To improve job prospects for local residents To provide and support local residents to provide information, training courses, work experience, and paid employment which is appropriate to their needs 					
Action	Allocation (partners / funding)	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Actual	
Deliver adult advice & guidance in relation to jobs education & training In line with Careers Wales contract requirements	CEC Staff	220 advice & guidance interviews for 2004-5 (150 delivered at year end due to reduction in staff) Brings in £3,740 revenue	March 05	March 05	✓
		170 Advice & Guidance interviews for 05/06 (anticipated revenue - £3,740) (80 delivered to Nov 05)	March 2006	March 06	✓
Promote learning, training and employment opportunities Actively publicise opportunities through Cefn Chronicle, Training Bulletins, events, community training partnership publicity etc	CEC / Yale College / WEA / NEWI	10 outreach sessions to promote opportunities over 2005-6 (9 outreach sessions achieved so far)	March 2006	April 2006	✓
		10 outreach sessions	March 2007		1
		6 articles in Cefn Chronicle p.a.	March 06	March 2006	✓
		6 articles in Cefn Chronicle p.a.	March 2007		1
		2 enrolment days to be held in CEC p.a.	March 06	March 2006	✓
2 enrolment days to be held in CEC p.a.	March 2007		1		
Provide initial business start-up support and sign posting to sources of help such as Business Development & Enterprise. Encourage new enterprises to become established and keep existing businesses aware of available sources	DVCP / WCBC / Business Development & Enterprise - Liz Rowlands	Support resources / funding identified for local Business Advisor post for 3yrs (2 days pw based with DVCP)	Sept 05	Sept 05	✓
		2 businesses start-ups	March 2006	March 2006	✓
		4 businesses start-ups	March 2007		1
Working with Wrexham Homework Clubs identify and support suitable venues for delivery	CEC	Maintain strong links with Wrexham Homework Clubs to identify and respond to local provision.		On-going	

Dee Valley Community Partnership

Objective 5 - Property Procurement/ Development

Outcome Targets:

- To improve the prosperity of the area
- Providing and letting commercial premises to new and expanding businesses

Action	Allocation (partners / funding)	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Actual	
Explore possibility of council-owned Wheatsheaf workshops being transferred to DVCP Liase with Property Services to establish any plans/constraints Draft feasibility study, examine various scenarios leasing from, renting to etc. canvas community, engage interested parties DVCP to identify potential sources of funding to support purchase.	CEC Manager & DVCP Board / WCBC Property Services	Feasibility study and assessment of building works required (DDA) and annual income undertaken	July – August 2004	July/Aug 2004	x
		Explore funding opportunities (e.g. Finance Wales)	Aug 2004	Aug 2004	x
		Investigations into Wheat-sheaf workshops concluded with WCBC Executive Board decision on sale (DVCP too early in its development to consider a loan).			
Secure transfer of Community Enterprise Centre Secure Executive Board approval and documentation required in order to confirm a long-term lease (25yrs) of CEC from WCBC to DVCP. secure new tenancy agreements with café proprietor, Clwyd Family History Society, and Careers Wales explore transfer of ownership of equipment eg. PC's, from WCBC to DVCP	CEC Staff / DVCP Board / Economic Development Staff	Executive Board Approval granted	Jan 2005	14 Dec 04	✓
		Long-term Lease in place	March 2006	July 2006	x
		Revised Tenancy Agreements in place	March 2006	July 2006	x
		Ownership/lease of equipment (Access problems should Kwik Save sell up)	March 2006	July 2006	x
		New ICT System Implemented Cost: £13,578	Sept 06	Sept 06	✓
		New Security System Implemented Cost: £5,581	Sept 06	Sept 06	✓

Action	Allocation (partners / funding)	Output targets over 3-year lifetime	Time scale		Priority (1=high, 3 =low)
			Anticipated	Actual	
<p>DVCP working in partnership with Economic Development to secure transfer development and refurbishment of Ebenezer Chapel.</p> <p>New base for DVCP, scope for providing future enterprise actives managed by DVCP, street level café incorporating tourist information heritage and tourism-related features</p> <ul style="list-style-type: none"> ➤ evaluate the costs and advantages of adapting the CEC to be used exclusively for letting to tenants and moving the development trust to Ebenezer Chapel ➤ Establish a sub-group to Investigate the opportunities for community activities e.g. Heritage Centre, Community Cinema ➤ Develop a contextualised business plan that clearly maps out the community activities and sustainability of the Chapel. ➤ DVCP to investigate funding and grant support for equip purchases including IT and telecommunications 	<p>CEC staff / DVCP Board</p> <p>Internal refurbishment £29,975 allocated from 06/07 SLA. Additional funding will be investigated – match funding where appropriate.</p>	<p>Business plan for Community Enterprise Centre established</p> <p>Ebenezer Chapel Sub-group formed</p> <p>Business plan for DVCP move to Ebenezer Chapel</p> <p>Equipment for Ebenezer Chapel purchased</p>	<p>July 2003</p> <p>June 2005</p> <p>May 2006</p> <p>Sept 2006</p>	<p>July 2003</p> <p>Jan 2006</p> <p>July 2006</p>	<p>✓</p> <p>✓</p> <p>1</p> <p>2</p>
<p>DVCP to continue to work closely with Economic Development to implement the Cefn Commercial Centre Regeneration Strategy (including to identify future sites / property for development)</p> <p>Explore options with regard to number of Council-owned buildings and sites in commercial centre and suitable to transfer to trust under National Assembly's Local Regeneration Fund</p> <p>DVCP as a Trust to investigate external sources of funding to support the Cefn Commercial Centre Regeneration</p>	<p>Economic Development / Planning / CEC Staff</p>	<p>Provide suitable accommodation with appropriate equipment for Cefn Regeneration Strategy project managers – Regeneration Team now has dedicated desk space each Friday.</p>	<p>March 2005</p>	<p>On - going</p>	<p>✓</p>
<p>DVCP as a Community Based Organisation will respond to threatened closure of shops & other businesses in the area</p> <p>Consider possibility and carry out feasibility studies of bringing threatened premises under community ownership where possible and appropriate.</p>	<p>CEC Staff / DVCP Board</p>	<p>Work with Community and respond appropriately as needs arise in conjunction with dedicated business counsellor</p>		<p>Ongoing</p>	<p>1</p>

For meeting 05/04/06

<p>Cont. Examine the feasibility of following suggested projects: payroll, accounting & office services for local org care-taking & cleaning services landscape & maintenance & gardening project a childminding service an expanded community transport operation (working in partnership with Economic Development) a community newspaper project tourism-related activities, information centre/shop/craft marker on Heritage Trail the Community Narrow-Boat Project to build & operate (including delivery of training) catering service based in the Community Café a window cleaning business ➤ Start-up units at easy in easy out terms</p>	<p>£5000 06/7</p>	<p>1 feasibility study undertaken (care-taking / cleaning services) (DVCP Caretaker / cleaner posts terminated 10/06) 3 feasibility studies undertaken 2 feasibility studies undertaken</p>	<p>March 2005 March 2006 March 2007</p>	<p>Sept 05</p>	<p>√ x 1</p>
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